

**BIHAR LIVESTOCK DEVELOPMENT AGENCY, PATNA
ANIMAL & FISHERIES RESOURCE DEPARTMENT
GOVERNMENT OF BIHAR**

No.- BLDA-25/2020-...17

Date...04.01.2023

Job Advertisement No. - ...01/2023

Bihar Livestock Development Agency, Patna, Department of Animal & Fisheries Resources, Govt. of Bihar invites applications for the following posts for Purnea Semen Station, Maranga, Purnea purely on a fixed term for five years:

Sr. No.	Name of the Post	No. of Posts
1	General Manager	1
2	Manager	1
3	Quality Control Officer	1
4	Manager - HR	1
5	Manager - Accounts & Finance	1
6	Veterinary Officer	1
7	Store Office	1
8	Purchase Officer	1

NB. The contract will be renewed every 5 years based on performance.

The candidates are requested to submit duly filled application form addressed to the Project Director, Bihar Livestock Development Agency, Patna 800014 within 21 days through email - recruit.pss123@gmail.com .

For detailed information, visit : www.ahd.bih.nic.in and www.sspurnea.com

04.01.2023

Project Director,
Bihar Livestock Development Agency
Patna 800014

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Background Information

Purnea semen station (PSS) is a unit of Bihar Livestock Development Agency (BLDA), registered under the Society Act in July 2005 for implementation cattle and buffalo breeding in Bihar by strengthening AI network, frozen semen production, delivery of field artificial insemination services including supply of liquid nitrogen, establish and operate semen bank/depot.

Purnea semen station, located at Maranga, NH- 31, Purnea – 854301, has an annual production capacity of 5 Million doses. It was established in 2020 under the Rastriya Gokul Mission, DAHD, GoI. In 2020-21 the semen station produced 9.60 lakh and in 2022-23 it is projected to produce 20 lakh semen doses from HGM Bulls received through BDC/DAHD.

Purnea semen station is ISO 9001:2015 certified state-of-the-art semen station and has been evaluated recently by CMU. It is likely that the semen station will get A- Grade in accreditation.

Job profile, qualifications and experience

Job Title	General manager
Qualification & Experience	BVSc. & AH or equivalent degree, MVSc. in Animal Reproduction/LPM/Veterinary Microbiology, MBA in Business Management/Financial Management will be given preference. Knowledge of MS Office is essential. Experience 8 to 10 years. (Work experience in semen station will be preferred).
Annual Salary	Up to Rs. 18 lakh, Plus PF & ESIC
Profile Summary	Overall management of semen station including planning & strategy for achieving semen production targets, bull management, quality control, bio-security, marketing, ensuring compliance with all operating policies / regulations, etc. Must be adept at problems-solving able to identify issues and resolve in a timely manner.

Job Title	Manager
Qualification & Experience	BVSc. & AH or equivalent degree, MVSc. in Animal Reproduction/LPM, MBA in Business Management/Financial Management will be given preference. Knowledge of MS Office is essential. Experience 5 years. (Work experience in semen station will be preferred).
Annual Salary	Up to Rs. 12 lakh, Plus PF & ESIC

Profile Summary	Overall management of semen station operation, semen production, feeding and health care of bulls, semen collection, processing, marketing, monitoring of entire semen lab activities, etc.
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Job Title	Quality Control Officer
Qualification & Experience	BVSc. & AH or equivalent degree, MVSc. In veterinary Microbiology/Animal Reproduction will be given preference. Experience – 5 years.
Annual Salary	Upto Rs. 9.6 lakh, Plus PF & ESIC
Profile Summary	Quality assurance and quality control, conduction routine QC tests, bio-security administration, etc.

Job Title	Manager - HR
Qualification & Experience	Master in Business Management /PG degree in Human Resource Management / PG in Social Work, Administrative rules, Process, Official correspondence, good communication skills. Knowledge of MS office is essential. 5 years relevant work experience.
Annual Salary	Upto Rs. 10.8 lakh, Plus PF & ESIC
Profile Summary	Plan and conduct effective performance review exercises for expectation and reward management and identify key areas of performance improvement and employee development. Plan and implement effective training and development activities for employee engagement and development. Overall security, administration of semen station. Maintain HR related records accurately and on time. Oversee Estate Management, Housekeeping and canteen activities.

Job Title	Accounts & Finance
Qualification & Experience	M.Com, CA Final/Intern. Knowledge of standard Accounts rules, Budget preparation, Balance sheet analysis, Finance MIS reconciliation, knowledge of GST process. Knowledge of MS office is essential. 5 years relevant work experience.
Annual Salary	Up to Rs 10.8 lakh, Plus PF & ESIC
Profile Summary	Timely and accurate posting of all sales invoices raised Maintain cash and bank vouchers and maintain records. Conduct timely bank reconciliation of accounts of all banks. Ensure collection of cash toward sales and other recoveries including tender documentation sales. Accurate maintenance of all relevant records and correspondence and prompt retrieval of data as and when required.
Job Title	Veterinary Officer
Qualification & Experience	BVSc. & AH, preference to MVSc. In Animal Reproduction/LPM/vet. Medicine. 3 years relevant work experience
Annual Salary	Upto Rs. 9.6 lakh, Plus PF & ESIC
Profile Summary	Bull management. Achieve targeted semen production. Monitor production in detail to ensure productivity of all animals and take corrective action. Monitor health of all animals and screen for diseases and take preventive and

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	corrective measures to prevent disease outbreak. Maintain the best standards of hygiene in the animal shed areas to ensure good health of the animals.
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Job Title	Purchase Officer
Qualification & Experience	Graduation in Material Management. Inventory management Analytical skills, negotiation, MS office & work platform – GeM knowledge is essential. 3 years relevant experience.
Annual Salary	Upto Rs. 7.8 lakh, Plus PF & ESIC
Profile Summary	Purchase of materials approved as per procedure and specification. Complete scheduled quarterly purchase requirement within 15 days of the start of the new quarter. Complete the urgent purchase requirements within 10 days of receipt of the indent. Procure cattle feed as per specification and quantity within timelines and cost.

Job Title	Store Officer
Qualification & Experience	B.Sc./BCom. Experience in the Manufacturing sector Inventory planning, Inventory coding, Inventory FSN analysis (Fast, slow and non-moving), Inventory carrying cost and supply chain management. Knowledge of MS Office is essential. 5 years relevant work experience.
Annual Salary	Upto Rs. 7.8 lakh, Plus PF & ESIC
Profile Summary	Receipt and issue of material and goods ensuring proper documentation and posting as per predefined standards. Ensure maintenance of stocks and categorise inventory in ABC category. Maintain smooth error-free functioning of stores and ensure reconciliation of stocks and records.

- The candidate have to submit duly filled application form in the prescribed format along with copies of mark sheets and certificates by mail at recruit.pss123@gmail.com within 21 days from the date of advertisement.
- Suitable candidates will be called for written examination/interview. Bihar Livestock Development Agency or Purnea semen station will not reimburse travel and other expenses incurred on interviews.

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**BIHAR LIVESTOCK DEVELOPMENT AGENCY, PATNA
ANIMAL & FISHERIES RESOURCES DEPARTMENT,
BIHAR**

For Official Use Only		
Date of receipt of the application with stamp	Signature of Dealing Assistant	Remarks, if any

APPLICATION FORM

Application reference No :

Job Advertisement No. :

Name of the post (with discipline) :

Post applied for :

Category (Unreserved/OBC/ST/SC) :

1. Name in full :
(in block letters)

2. Address :

(i) Present address (for correspondence, with phone/mobile No. & E-mail)-

(ii) Permanent home address -

3. Date of birth:

Age-

Sex:

4. Nationality:

5. Examinations passed (Please enclose a copy of each degree/ certificate & mark-sheet):

Affix self-attested recent colour passport size photograph
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Examination	Name of the Degree	Name of the Board/ University	Percentage of marks	Division	Year of Passing	Subjects (Major)

6. Employment Record (Starting from the present position):

Designation	Annual salary or emolument	Institution & Place of Posting	Period (From-To)	Total Duration (Years & Months)

7. Professional experience or field of Specialization:

8. Additional relevant Information, if any:

9. Have you ever been prosecuted/convicted by a court of law for any offence? Is any case pending against you in any court of law at the time of applying for the post? If yes, give full particulars of the case, detention, fine, conviction, sentence, etc.

10. Minimum pay acceptable for the post applied:

11. Maximum time-period needed for joining the post, if selected:

12. List of certificates enclosed:

DECLARATION

I declare that the entries made in this form are true and correct to the best of my knowledge and belief. No vigilance/disciplinary case(s) are pending or contemplated against me.

Place:

Signature of the candidate

Date:

D. Shrivastava

[Signature]